

# Zurich Investments Funds Additional Information Guide

The information in this document forms part of several Product Disclosure Statements issued by Zurich Investment Management Limited (Zurich Investments). We may update this document from time to time in accordance with the relevant Funds' Constitution and the law. The updated document will be available on our website, [www.zurich.com.au](http://www.zurich.com.au), and you can also obtain a copy free of charge upon request. You should keep a copy of this document and any updates to it for your reference.

## Additional explanation of fees and costs

### Management costs

The management costs in relation to a Fund, express the administration and investment fees and costs (but not transaction costs such as brokerage) as a proportion of the Fund's size.

The management costs include:

- management fee payable to Zurich Investments,
- performance fees (for the Zurich Investments Small Companies Fund Class D only), and
- indirect costs.

The management fee and performance fee for the funds, as shown in section 6 of the relevant Fund's PDS and in the table below, are inclusive of GST and reduced to take account of any Reduced Input Tax Credits available to the Funds. The current percentage amount of management costs for the Funds are calculated based on the total assets of the Funds.

The Funds may acquire investments directly or may invest in other funds managed by Zurich Investments. If the Funds invest in another Zurich Investments fund, management costs are only charged once.

Zurich Investments Fund	Management Fee (% p.a.)	Estimated performance Fee (% p.a.)	Estimated indirect costs (% p.a.)	Total estimated management costs (% p.a.)
Emerging Markets Equity Fund	1.40	n/a	0.18	1.58
Small Companies Fund Class D	0.90	0.74	Nil	1.64
Australian Property Securities Fund	0.81	n/a	Nil	0.81
Global Thematic Share Fund	0.98	n/a	0.05	1.03
Hedged Global Thematic Share Fund	0.98	n/a	0.04	1.02
Unhedged Global Thematic Share Fund	0.98	n/a	0.04	1.02
Global Thematic Focus Fund	1.03	n/a	Nil	1.03
Global Growth Share Fund	0.98	n/a	0.02	1.00
Unhedged Global Growth Share Fund	0.98	n/a	0.01	0.99
Hedged Global Growth Share Fund	0.98	n/a	0.02	1.00
Concentrated Global Growth Fund	1.10	n/a	0.01	1.11
Hedged Concentrated Global Growth Fund	1.10	n/a	0.03	1.13
Healthcare Impact Fund	1.10	n/a	Nil	1.10
Managed Growth Fund	0.87	n/a	0.13	1.00

### Management fee

The management fee is generally deducted daily (accrues daily and is payable monthly). It is deducted from the Fund's assets and is reflected in the Fund's unit price.

### Administration expenses

We currently do not seek reimbursement from the Fund for administrative expenses such as custody fees, registry cost, audit, accounting and tax fees. Such expenses will be paid by us out of the management fee.

### Performance fees

#### (for the Zurich Investments Small Companies Fund Class D)

A performance fee is payable where the Fund's performance exceeds its defined performance hurdle. The performance fee will vary in the future depending on the Fund's return relative to its performance hurdle.

The estimated performance fee of 0.74% shown in the table above is based upon the performance of the Fund against the Benchmark over the ten year period from 30 September 2009 to 30 September 2019. Past performance and these estimates are not indicative of future returns. Performance fees payable in the future may vary depending on the Fund's actual performance.

### What and when is the performance fee calculated and paid?

The performance fee is calculated on each business day. It is calculated as 20.5% of the difference between the Fund's gross return (before fees) and the performance hurdle. The performance hurdle is the daily return of the S&P/ASX Small Ordinaries Accumulation Index plus the current management fee (i.e. 0.90% p.a.). Therefore, the fund must out perform its benchmark on an after management fee basis, before the performance fee becomes payable.

The daily performance fee can be a positive or negative amount depending on whether or not the performance hurdle has been exceeded. The performance fee at the calculation date is the aggregate of the daily performance fees since a performance fee was last paid from the Fund.

If the aggregate of the performance fees is a positive amount, then this positive amount will be incorporated into the fund's accounts and reflected in the unit price.

If the aggregate of the performance fees over the period is negative then no performance fee amount will be reflected in the unit price, but the negative amount will generally need to be offset by future positive performance fees before any performance fee becomes payable.

The performance fee is payable from the Fund for quarterly periods, ending 31 March, 30 June, 30 September and 31 December, where the aggregate of the daily performance fee amounts for your class of units is positive. If the aggregate performance fee is negative at the end of a quarter then this negative amount will be carried forward to the next quarter and will need to be offset before any performance fee becomes payable.

We may determine not to carry forward a negative performance fee amount on a twelve monthly review of the performance fee or under certain circumstances for example if we replace the strategic investment partner for the Fund. Should we decide this is appropriate we will provide you with 30 days prior notice.

If the negative performance fee is not carried forward then a performance fee may be earned after this date even though we have not made up the prior negative performance fee.

### Indirect costs

Indirect costs are other estimated amounts reducing the return of assets. Indirect costs are not deducted as a fee and the estimates are based on information available as at the date of the PDS.

Please refer to [www.zurich.com.au](http://www.zurich.com.au) for any updates to these estimated amounts which are not materially adverse.

### Transactional and operational costs

Transactional and operational costs are the costs of buying or selling assets associated with an investment in, or withdrawal from, a Fund, such as brokerage, settlement and clearing costs and stamp duty.

The net transactional and operational costs include recovered costs from the application of the buy/sell spread (see below) to transacting investors. This net cost is an additional cost to all investors.

The estimated net transactional and operational costs for the Funds are outlined in the table below. As these fees are based on estimates, please refer to [www.zurich.com.au](http://www.zurich.com.au) for any updates to these estimated amounts which are not materially adverse.

Zurich Investments Fund	Estimated transactional and operational costs (net of buy/sell spread % p.a.)
Emerging Markets Equity Fund	Nil
Small Companies Fund Class D	Nil
Australian Property Securities Fund	Nil
Global Thematic Share Fund	Nil
Hedged Global Thematic Share Fund	0.09
Unhedged Global Thematic Share Fund	0.01
Global Thematic Focus Fund	Nil
Global Growth Share Fund	Nil
Unhedged Global Growth Share Fund	0.01
Hedged Global Growth Share Fund	0.10
Concentrated Global Growth Fund	Nil
Hedged Concentrated Global Growth Fund	0.09
Healthcare Impact Fund	Nil
Managed Growth Fund	Nil

### Buy/sell Spread

An allowance for transactional and operational costs may be included in the Fund's entry price and exit price. The difference between the unit entry price and the exit price is known as a buy/sell spread and is an allowance to meet the cost of buying and selling underlying assets. A buy/sell spread seeks to ensure that the estimated transaction costs of the investment in, or withdrawal from, a Fund are borne by the investor transacting, and not by the existing investors in the Fund.

The buy/sell spread is an additional cost incurred by you when you invest in, or withdraw from, a Fund and is retained within the Fund to offset transactional and operational costs incurred. This is not a fee paid to us, but is reflected in the unit price, and is an additional cost to you.

The buy/sell spread is an estimate and may change in the future.

Zurich Investments may vary or waive a spread to reflect the actual level of transaction costs incurred where the Constitutions permit (eg. in the event of an in specie transfer or significant transaction).

The current buy/sell spreads for the Zurich Investments Funds are outlined in the table below.

Zurich Investments Fund	Buy Spread (%)	Sell Spread (%)
Emerging Markets Equity Fund	Nil	Nil
Small Companies Fund Class D	0.30	0.30
Australian Property Securities Fund	0.30	0.30
Global Thematic Share Fund	0.06	0.06
Hedged Global Thematic Share Fund	0.06	0.06
Unhedged Global Thematic Share Fund	0.06	0.06
Global Thematic Focus Fund	0.06	0.06
Global Growth Share Fund	0.06	0.06
Unhedged Global Growth Share Fund	0.06	0.06
Hedged Global Growth Share Fund	0.06	0.06
Concentrated Global Growth Fund	0.06	0.06
Hedged Concentrated Global Growth Fund	0.06	0.06
Healthcare Impact Fund	0.06	0.06
Managed Growth Fund	0.12	0.12

### Differential fees, rebates and related payments

We may negotiate fees with sophisticated or professional investors on an individual basis in accordance with the ASIC class order relief.

We reserve the right to use our own resources to provide assistance to platform operators to cover Zurich Investments related costs including marketing and distribution of Zurich Investments products via a platform.

### Cooling-off

We may charge a fee covering reasonable administration and transaction costs where you exercise your cooling-off rights.

### Maximum fees

In accordance with the Fund Constitution for each fund we reserve the right to vary any fees (subject to any limitations) and expenses referred to above. Under each Fund Constitution we are entitled to:

- charge a maximum investment management fee of 5% p.a. of your investment in a Fund (i.e. \$50 p.a. per \$1000 invested). This fee is included in the management costs for the Funds,
- charge a maximum issuer fee of 0.1% p.a. of your investment balance in a Fund (i.e. \$1 p.a. per \$1000 invested referred to as the trustee fee in the Fund Constitutions), however we have waived this fee for the duration of this PDS,
- charge a contribution (entry) fee of up to 10% of each additional investment (i.e. \$100 per \$1000 invested), however we have waived this fee for the duration of this PDS, and
- introduce a switching fee, however we have waived this fee for the duration of this PDS.

In addition, for the Zurich Investments Small Companies Fund Class D we are entitled to charge a maximum performance fee of 20% (before GST) of performance over the benchmark.

Note these are the maximum fees outlined in the Fund Constitutions and fees are not currently charged at these levels. If these fees are charged they would increase your management costs and/or contribution fees. The maximum fees quoted are before GST and any available Reduced Input Tax Credits.

### Fee waivers

In relation to all fees payable out of a Fund to Zurich Investments, Zurich Investments reserves the right to waive, assign or rebate its entitlements to remuneration or reimbursement in part or in whole, subject to requirements of the Corporations Act or any other applicable law.

### Other charges

Where we receive a cheque for investment in a Fund on your behalf and that cheque is dishonoured, or a direct debit from your financial institution account (for investment in a Fund) is refused by your financial institution, we may charge you a fee of \$50 and any bank charges that we incur in relation to the failed transaction.

You are responsible for any charges levied by your bank for the use of your cheque or direct debit facility.

### Alternative remuneration

In addition to the amounts described earlier, Zurich and adviser dealer groups may pay alternative forms of remuneration to financial advisers or their dealer licensees. It is required that members of the Financial Services Council and members of the Financial Planning Association (FPA) record payments of this kind in Alternative Forms of Remuneration Registers. To obtain a copy of Zurich's Alternative Forms of Remuneration Register, please contact us on 131 551 or visit [www.zurich.com.au](http://www.zurich.com.au). Check with your adviser or dealer group whether they maintain a register.

### External manager payments

Zurich Investments may receive payments in respect of any externally managed funds for volumes of business generated. These payments may be up to 0.20% p.a. of the value of the amount invested in the Fund. For example, if the amount invested in a Fund was \$10 million, Zurich could receive a payment of up to \$20,000 p.a. from the external manager or operator. Where this happens, the payments are made by the managers or operators out of their own resources. These are not additional to the management costs payable by you in respect of that Fund as outlined earlier in this PDS. The amount and nature of these payments can change over the life of this PDS.

### Unit pricing discretions

Zurich Investments maintains a Unit Pricing Discretions Policy, which deals with Zurich's discretions relating to issue and withdrawal prices for the Funds and Zurich's policy in exercising those discretions. This policy includes the types of discretions that we may exercise, the method that we may apply, and why the policy is reasonable. If Zurich departs from the policy in exercising discretion, Zurich will separately document how and why it did so, and retains a copy of the policy and any decisions made by Zurich Investments at our offices. You can obtain a copy of our Unit Pricing Discretions Policy by contacting us on 131 551 (+61 2 9995 3777).

Current unit prices are available on our website, [www.zurich.com.au](http://www.zurich.com.au), or by contacting us on 131 551 (+61 2 9995 3777).

### Writing to us

You can apply to make withdrawals, additional investments or switches and update your details by writing to us. To assist you with these requests, you can obtain transaction forms directly from us. Copies of these forms can be obtained from our website or by calling 131 551 (+61 2 9995 3777).

Written requests must include your name and investment number, the name of the Fund(s) and your clearly specified request with all relevant information to allow us to process your request. Most importantly your request must be signed by the authorised signatories on the account.

### Regular reports on your investment

As an investor in a Zurich Investments Fund you will receive:

- investment confirmation – confirming all your transaction details when you transact,
- a half yearly statement – providing details of any distribution transactions on your account and also details of any additional or regular investments or withdrawals, as well as your account balance for the half year,
- an annual financial report – containing a copy of the auditor's report on the Funds (if you request it), and
- an annual tax statement – to help you complete your tax return. It shows the tax components of any distributions during the year.

You can also request a transaction statement or any of the above documentation free of charge at any time. If you have any queries about your statements, please call your financial adviser or the Zurich Customer Care on 131 551 (+61 2 9995 3777).

### Online investment information

The Zurich website, [www.zurich.com.au](http://www.zurich.com.au), can provide you with information you may need to monitor your Zurich investments. Information you can access includes:

- historical and current unit prices,
- monthly fund performance reports,
- annual financial reports,
- investment articles, and
- other product information.

## My Zurich – online access

You can access your Zurich investments details 24 hours a day via My Zurich on the Zurich website. My Zurich will enable you to access your personal information – including balances, transactions and statements – online. You can also nominate to receive information relating to your account, online rather than as a printed paper copy via your communication preferences in My Zurich.

Once you receive your initial investment confirmation, go to [www.zurich.com.au](http://www.zurich.com.au) and click on 'My Zurich' followed by the 'Register here' link. You will need to provide your Zurich Investments Number to register for this service.

## Monitoring your investment

In order for you to keep up to date with how your investment is performing we provide regular performance information for the Funds offered in this PDS including,

- performance returns,
- fund sizes, and
- actual asset allocations.

We also use industry benchmarks to assess the performance and volatility of the Funds. All the latest performance information including benchmarks can be found on the Zurich website, [www.zurich.com.au](http://www.zurich.com.au). A paper copy of the most recent performance information will be sent to you free of charge on request, by calling 131 551.

## Calculating performance

Zurich Investments act in accordance with the standards set by the Financial Services Council when calculating the performance of the Funds.

## Continuous disclosure documents

As a disclosing entity under the Corporations Act, the Fund is subject to certain regular reporting and disclosure obligations. Copies of documents lodged with ASIC in relation to the Fund may be obtained from, or inspected at, an ASIC office.

You may also obtain the following documents from us:

- the Fund's annual financial report most recently with ASIC,
- any half-year financial report lodged with ASIC after the lodgement of the annual report and before the date of the PDS,
- any continuous disclosure notices given by the Fund after the lodgement of the annual report and before the date of this PDS, and
- any other material updates.

We will send you a printed or electronic copy of any of the above documents free of charge within five days of receiving your request. Alternatively, you can view the annual financial report on our website, [www.zurich.com.au](http://www.zurich.com.au).

## Important information about the Fund Constitution

Each of the relevant Funds are governed by a Constitution, as supplemented by the Corporations Act and the general law, which sets out certain rights, duties and obligations of us and any investor. Some of the provisions of the Constitution are included in this PDS, others relate to:

- the nature of units,
- how we must calculate unit prices,
- when we can suspend new investments or withdrawals from the Fund,
- the right of investors to share any Fund income, and how we calculate it,
- our powers, and how we can exercise them,
- the times we are not liable to investors,
- combining the assets of the Fund with other assets,
- changing the Constitution,
- when we can terminate the Fund, and what happens at that time,
- resolving complaints, and
- our rights to receive fees and recover expenses out of the Fund.

Subject to the Corporations Act and the Constitution for the Fund, Zurich may change the Fund Constitution or any details of the Fund and the terms and conditions on which units in the Fund are held from time to time. However, if the amendments will adversely affect the rights of the investors, we must obtain the approval of investors in accordance with the Corporations Act. You can inspect a copy of the Constitution at our head office or we will provide you with a copy free of charge upon request.

## Compliance plan

In accordance with the Corporations Act, we have prepared a compliance plan for each Fund and lodged it with ASIC.

The compliance plan for a Fund sets out how Zurich will comply with the Corporations Act and that Fund's Constitution.

## Borrowing

The Constitutions permit Zurich Investments to borrow for a Fund, with or without security. However, none of the Funds currently borrow and it is not our intention to borrow on behalf of any Fund.

## Privacy

Zurich is bound by the Privacy Act 1988 (Cth). Before providing us with any Personal or Sensitive Information ('Information'), you should know that:

We collect, use, process and store Personal Information and, in some cases, Sensitive Information about you in order to comply with our legal obligations, assess your application and, if your application is successful, to administer the products or services provided to you, to enhance customer service and/or product options ('purposes').

If you do not agree to provide us with the Information, we may not be able to process your application, or administer your investment.

By providing us or your intermediary with your Information, you consent to our use of this Information which includes us disclosing your Information where relevant for the purposes, to your intermediary, affiliates of the Zurich Insurance Group Ltd, our service providers, our banking gateway providers and credit card transaction processors, our business partners, government bodies or as required by law within Australia or overseas.

We may use Personal Information (but not Sensitive Information) collected about you to notify you of other products and services we offer. If you do not want your Personal Information to be used in this way, please contact us.

For further information about Zurich's Privacy Policy, a list of service providers and business partners that we may disclose your Information to, a list of countries in which recipients of your Information are likely to be located, a list of applicable laws we are required or authorised to collect your personal information under, details of how you can access or correct the Information we hold about you or make a complaint, please refer to the Privacy link on our homepage – [www.zurich.com.au](http://www.zurich.com.au), contact us by telephone on 132 687 or email us at [Privacy.Officer@zurich.com.au](mailto:Privacy.Officer@zurich.com.au).

## Investing through a Platform

People who invest in the Fund through a Platform are an indirect investor, which means that an investor gaining exposure to the Fund through a Platform does not themselves become an investor in the Fund. Instead, it is the Platform Operator of the Platform who invests for you and therefore has the rights of an investor. The Platform Operator may or may not exercise these rights, in accordance with their arrangements with you.

You will receive reports from your Platform Operator and should direct your enquiries to them.

The relevant Fund's PDS and the incorporated materials should be read in conjunction with the documents issued by your Platform Operator. The availability of a Fund through a Platform may be withdrawn at any time.

Please note that Platform Operators charge fees in addition to those disclosed in the relevant Fund's PDS. Please refer to the documents issued by your Platform Operator for details of such fees.

## Residency and applicable laws

Zurich Investments funds are designed for customers who are residents in Australia. If you move to another country outside of Australia, the fund may no longer be suitable for your individual needs, and you may no longer be eligible to make contributions into the fund. The local laws and regulations of the jurisdiction to which you move may affect Zurich Investments' ability to continue to service your investment in accordance with its terms and conditions.

You need to tell Zurich Investments of any planned change in residency before the change occurs.

We do not offer tax advice, so if you decide to live outside Australia, we recommend obtaining advice on the tax consequences of changing your country of residence in relation to your investment. We will not be held liable for any adverse tax consequences that arise in respect of you or your investment as a result of such a change in residence.

A change in residency might require Zurich Investments to suspend or terminate your investment accordingly.

We and other companies within the worldwide Zurich group of companies have obligations under Australian and foreign laws. Regardless of any other investment terms and conditions, Zurich Investments reserves the right to take any action (or not take any action) which could place us or another company within the group at risk of breaching Australian laws or laws in any other country.

All financial transactions are subject to compliance with applicable trade or economic sanctions laws and regulations.

Zurich Investments may terminate an investment where you are considered to be a sanctioned person, or you conduct an activity which is sanctioned, according to trade or economic sanctions laws and regulations.

Each investment is based on the legal and regulatory requirements applicable at the time the investment is issued. Should the legal and regulatory requirements change in a material way, Zurich Investments is entitled to adapt the terms and conditions to the changed legal and regulatory requirements, provided the change is lawful.



## **Information and Terms and Conditions relating to International Automatic Exchange of Information for Tax Purposes and Customer Tax Compliance**

In connection with legal and regulatory requirements regarding the international exchange of information for tax purposes, including Common Reporting Standards and U.S. Foreign Account Tax Compliance Act (FATCA) and laws and regulations related thereto, we are required to apply certain due diligence procedures to identify the tax residency or tax residencies of certain persons related to the investment. In order to comply with this obligation, the investor and any person entitled to access the cash value, change the beneficiary or perform certain other actions with respect to the investment as described by law (together "Investor") must at our request provide us with an accurate self-certification regarding the jurisdiction or jurisdictions in which the Investor is a tax resident and, if applicable, respond to our request for documentary evidence and a taxpayer identification number or equivalent as is requested under the relevant regulation.

At our request and based upon an indication that a self-certification of tax residency is required, if it is considered that the most recent self-certification may no longer be reliable or accurate, you must provide within 30 days a (new) self-certification and other supporting documentation.

In accordance with applicable law, we will periodically report certain information about Investors, including name and address, date of birth, and financial details relating to the policy to the appropriate tax authority/ies or other authority/ies designated by law.

We reserve all rights to take any steps that we deem appropriate, including the right not to execute payment instructions until we have received all information and documentation to our satisfaction, or to cancel the policy, with immediate effect, in the event that we discover that an Investor and/or contractual beneficiary provided an incorrect self-certification, that any other information or documentation provided in connection with identification and due diligence procedures is inaccurate or incomplete or an Investor and/or contractual beneficiary did not provide us with a self-certification or other information as requested by us within the response time set out in our request.

Failure to fully respond to our request within the time period may still result in the reporting of information about the Investor and/or contractual beneficiary to the appropriate tax authority or other authorities.

### **Contact Zurich Investments**

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